



Retained Earnings Plan: 2017/2018

Section 14.3 Section (a) of the Joint Operating Agreement between the Roundhouse Community Arts & Recreation Society and the Vancouver Board of Parks and Recreation requires the Society, prior to the end of the first year of the Term to develop a plan to spend and/or keep as operating contingency, at the Association's discretion, its Retained Earnings and update that plan on an annual basis to reflect amounts actually spent in the past year, use of funds, the current balance of Retained Earnings and any revised plans for future spending of the Retained Earnings.

By applying in principle, the major equipment replacement schedule to the Retained Earnings Plan, the Roundhouse Society is able to satisfy the requirements of the Joint Operating Agreement as it applies to Retained Earnings and publicly demonstrate its commitment to continuing to contribute to the community centre through the maintenance, upkeep and renewal.

The major equipment replacement schedule is an ongoing five (5) year plan. The projected major equipment replacement schedule has been completed for the period 2018-2023, with a five (5) year budget, currently forecast of approximately \$185,383.

Major Equipment Replacement Schedule - Summary			
AREA	Budget	AREA	Budget
Communications	12,500.00	Kitchen Upgrade	16,000.00
Lobby	5,000.00	Facility	26,500.00
Pottery	21,400.00	Turntable	4,123.00
Production	24,260.00	Gallery	3,000.00
Classes/Workshops	21,600.00	Others	20,000.00
Woodworking	11,000.00	Special Projects	20,000.00
TOTAL	\$ 185,383.00		

The major equipment replacement schedule that has been detailed ensures that the use of the retained earnings is used for improvements and contributes to the direct provision of programs and services at the Roundhouse Community Arts and Recreation Centre, and further, is in compliance with Section 14.3 (a) Retained Earnings of the Joint Operating Agreement.

Recommendation

- a) That the Roundhouse Community Arts & Recreation Society Board accept this proposed use of Retained Earnings as its 2018 Plan, for the purpose of maintaining physical improvements and contributions to the direct provision of programs and services at the Roundhouse Community Arts and Recreation Centre.
- b) That the Retained Earnings Plan shall be subject to ongoing review and adjustment with quarterly reports provided to the Board.

Approved.

Board of Directors - 23rd January 2019