



2013-2014

Cover image from Tapestry of the Senses, an eco arts workshop which was part of the Summer on the Turntable series. Photo by Michelle Peters, a member of the Documentation Team.



## ANNUAL REPORT

Roundhouse Community Arts & Recreation Society  
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Roundhouse Community  
Arts and Recreation Society

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# **Annual Report**

## **2012 - 2013**

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Roundhouse Community Arts and Recreation Society  
**Board of Directors 2012 - 2013**

**Executive**

Craig Giles	President
Leslie Adams	1 <sup>st</sup> Vice President
Marika Kocaba	2 <sup>nd</sup> Vice President
Prabhat Kulshreshtha	Treasurer
Sarah Muff	Secretary

**Board Members**

Christine Baudry  
Cory Eden  
Evan Hilchey  
Maryann Kamphuis  
Kathleen Laverty  
Khaira Ledeyo  
Jalal Moradi-Mehr  
Matthew Parker  
Setty Pendakur  
Wendy Soobis

**Advisory Council**

Ingrid Alderson	Chair
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Grant Axworthy  
Robert Dewey  
Susan Gordon  
Adam Hunter  
Terry Hunter  
Joslin Kobyłka  
Ralph McKnight

Keith McMyn  
Michael Noon  
Raj Sihota  
Elizabeth Snow

### **Park Board Liaison**

Trevor Loke                      Vancouver Park Board Commissioner

### **Staff**

Daisy Chin	Supervisor, Roundhouse Community Centre
Thomas Soulliere	Director of Recreation Services, Vancouver Park Board
Bonni Gordon	Recording Secretary to the Board



**The Roundhouse Community Arts & Recreation Society**  
**Annual General Meeting: Agenda**  
**Wednesday, November 13, 2013 @ 7:00 pm**

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1. Call to Order
2. Approval of the Agenda
3. Adoption of Rules of Order
4. Approval of the Minutes: AGM of November 14, 2012
5. Business Arising from the Minutes
6. Greetings from the Park Board: Commissioner Trevor Loke
7. Report of the RH Advisory Committee: Ingrid Alderson
8. President's Report: Craig Giles
9. Reports from Standing Committees:
  - Board Recruitment & Renewal: Christine Baudry
  - Communications Committee: Wendy Soobis
  - Facilities Committee: Kathleen Lavery
  - Finance Committee: Prabhat Kulshreshta, Treasurer
    - Finance Report
    - Audited Financial Statements
    - Motion to Approve Audited Financial Statements for 2012-13
    - Appointment of Auditors for 2012-13
  - Program Committee: Marika Kacoba
10. Supervisor's Report: Daisy Chin
11. Election of Directors: Leslie Adams
  - Nika Collison: 2 year Term
  - Cory Eden: 2 year Term
  - Andrea N. Han: 2 year Term
  - Evan Hilchey: 2 year Term
  - Maryann Kamphuis: 2 year Term
  - Khaira Ledeyo: 2 year Term
  - Matthew Parker: 2 year Term
  - Valeria Gallo Stampino: 2 year Term
12. Swearing-in of Directors: Commissioner Trevor Loke
13. Thank-You to Outgoing Directors
14. Other Business
15. Adjournment

**Minutes of 2012 Annual General Meeting  
ROUNDHOUSE COMMUNITY ARTS & RECREATION SOCIETY  
Wednesday, November 14, 2012 / 7:00 pm**

<b>Board Members in Attendance:</b>	Setty Pendakur - President Leslie Adams Craig Giles Marika Kocaba Prabhat Kulshreshtha Kathleen Lavery Anson Lo Jalal Moradi-Mehr Ann Murphy Michael Noon Sarah Muff Debra Walley
<b>Regrets:</b>	Christine Baudry Wendy Soobis
<b>Advisory Council:</b>	Ingrid Alderson Robert Dewey Ralph McKnight
<b>Guests:</b>	Trevor Loke – Park Board Commissioner Diane Murphy – Park Board Recreation Manager
<b>Staff:</b>	Catherine Crough, Recreation Programmer Bonni Gordon, Board Recording Secretary Maria Castillo, Production Administrator Hanne Lene Dalglish, Communications Coordinator Matt Frankish, Technical Director Arlene Herauf, Recreation Facilities Clerk Michele Mateus, Volunteer Coordinator Kathryn Sweetapple, Recreation Programmer Marie Lopes, Arts Programmer Percy Nacario, Program Assistant (Building Supervisor) Brenda Racanelli, Arts Programmer Dianna Guenther, Youth Worker Diana VanderVeen, Seniors Worker Daisy Chin, Supervisor

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**1. CALL TO ORDER**

The meeting was called to order at 7:09 pm.  
Setty Pendakur was in the Chair, and welcomed all present.

**2. APPROVAL OF AGENDA**

The agenda was approved by consensus.

### **3. ADOPTION OF RULES OF ORDER**

MOTION: Moved, seconded

**To adopt Robert's Rules of Order**

MOTION CARRIED

### **4. APPROVAL OF THE MINUTES**

MOTION: Moved, Seconded

**To Approve the Minutes of the previous Annual General Meeting on Wednesday, November 16, 2011**

MOTION CARRIED

### **5. BUSINESS ARISING FROM THE MINUTES**

No business to report.

### **6. GREETINGS FROM THE PARK BOARD - Commissioner Trevor Loke**

Setty introduced Commissioner Loke by noting he was the youngest elected official in Vancouver history and welcomed him to the meeting.

Commissioner Loke introduced himself and noted his duty was to serve the members. He reported much progress in the last year, particularly with the strategic plan to align the PB body.

He reported his first motions were for reduced chemicals in ponds and to approve food carts in parks. He reported briefly on Trout Lake centre, Empire Field, the new strategic plan and the expansion of the Kinder Morgan pipeline. He briefly spoke of his efforts 'behind the scenes'. Commissioner Loke thanked all for attending, the Board and gave a special thanks to Setty and Michael.

He closed by expressing thanks to all the volunteers and is looking forward to the future as a liaison to the RH.

Setty thanked Commissioner Loke, and added he will report later in the meeting on the new JOA and invites his remarks.

### **7. REPORT OF THE ADVISORY COUNCIL – Ingrid Alderson, Chair**

Ingrid has been Chair of the Advisory since 2006 and also served eight years on the Board. She expressed her enjoyment in service and noted she has had fun!

She reported there are ten advisory council members and they are obliged to meet once per year and assist where the Board requests. She added the RH Story Project is an Advisory Council initiative and that the Council met twice this year.

She expressed an emotional goodbye to Margaret Watts, special thanks for her 11 years of fabulous contribution to the RH and for her support of the RH Story Project.

Ingrid reported the Story project launched in 2009 and gave noted thanks to Setty and Michael.

Ingrid read brief highlights of the RH Story project from her report. She noted Howie Beihl's story as a rail worker in the 40s, Linda Moore's story from the early 80s to save the RH building from bulldozers, and how it was a pavilion for Expo '86 before becoming a community centre.



She noted they are currently working to fund a segment on Yaletown and hopes the following film will feature the history of the RH from 1997 forward.

MOTION: Moved, Seconded

**To Accept the Report of the Advisory Council**

MOTION CARRIED

## **8. PRESIDENT'S REPORT- Dr. V. Setty Pendakur**

Setty began by expressing his fortune to serve three years as President, five years as Treasurer and one year as a board member. He reported a 40% budget growth in his nine years here.

Setty also relayed much thanks and pride for the RH being voted No. 1 three years in a row! He gave special thanks to the association staff, PB and the volunteers. He is extremely proud of everyone.

Setty noted the past year has been one of transition. He gave very special thanks to Margaret for her ten years and especially for the early years at the RH.

He thanked Daisy for her hard work, sound advice and noted the RH is fortunate to have her.

Setty spoke briefly on the history of the Turntable and gave special mention to BC

Transmission, Peter Kuran, Thomas, Octavio Silva and City managers for their support of the project and its current success.

Setty updated all on the current PB proposal to change the JOA and commented on fee structures, operating funds, and described the potential implications and consequences. He outlined many of the PB objectives, the potential impact for RH staff and programs, and noted he wanted Trevor to hear it all openly. Many emphasized the unique arts mandate of the RH and the need to retain this.

Some discussion and questions followed. Trevor responded and briefly relayed some of his current views of the APG and financial distribution of the CCs. Diane reported the proposed framework remains the same and ultimately, they will have to extract information and input from the 24 CCs involved. Setty hopes it will be a good opportunity for the PB.

MOTION: Moved, Seconded

**To Accept the President's Report**

MOTION CARRIED

## **9. REPORTS FROM STANDING COMMITTEES**

### **9.1 Board Recruitment – Michael Noon**

Michael read his report aloud.

MOTION: Moved, Seconded

**To Accept the Board Recruitment Report**

MOTION CARRIED

### **9.2 Communications Committee – Debra Walley**

Debra reported on the new hiring of a full-time communications coordinator, Hanne Lene, and thanked her for her good work. She noted the new website as the main project focus and hopes it will be live this December. Debra expressed her excitement regarding the addition of social media, Vancouver blogs and the redesign of the program guide.

MOTION: Moved, Seconded

**To Accept the Report of the Communications Committee**

MOTION CARRIED

### **9.3 Exterior Committee - Leslie Adams**

Leslie noted the cover of the current Annual Report with two great photos of the Turntable! She expressed thanks to all for the Turntable happening, particularly Richard Evans, Matt, and the related team for all the operational logistics. Leslie also thanked Marie for her patience and everyone for the Launch on Victoria Day weekend. She noted Kira Schaffer's persistence regardless of the rain.

She looks forward to the future of the Turntable, the food carts for the next few months and the possibility of banners.

Leslie reported the North East False Creek (NEFC) group has cancelled Fall meetings but will resume in December.

Leslie closed with thanks to everyone for attending.

MOTION: Moved, Seconded

**To Accept the Report of the Exterior Committee**

MOTION CARRIED

### **9.4 Finance Report, Audited Financial Statements, Appointment of Auditors for 2012-13 – Prabhat Kulshreshtha**

Prabhat began by noting his unique position to oversee all the expenses. He reported this year he increased governance over discretionary funding and strove to understand the activity of the numbers.

He noted he is pleased to report the RH is solvent and doing well.

He closed by expressing thanks to Craig, all the community members, and Jalal for his investments knowledge and assistance.

MOTION: Moved, Seconded

**To Accept the Report of the Finance Committee**

MOTION CARRIED

MOTION: Moved, Seconded

**To Accept the Audited Financial Statements dated June 30, 2012**

MOTION CARRIED

MOTION: Moved, Seconded

**To appoint Manning Elliot as the Auditors for 2011-2012**

MOTION CARRIED

### **9.5 Program Committee – Marika Kocaba**

Michael began by relaying how he introduced Marika to the committee and how now she is the Chair.

Marika reported how she most enjoys the risk-taking in programming and witnessing the different strengths from all ages, youth to seniors. She gave special thanks to Wendy, Kathleen, Daisy, the programmers and all the RH staff.

She invited all to read the program guide for events and hopes to continue in 2013 with innovation and risk-taking.

Marika closed with special thanks to Hanne Lene.

MOTION: Moved, Seconded

**To Accept the Report of the Program Committee**

MOTION CARRIED

### **10. SUPERVISOR'S REPORT- Daisy Chin**

Daisy began by relaying how fortunate and honored she feels to be at the RH. She knows it is a very special place and expressed particular gratitude for the dedication and skill of the staff. She encouraged all to read about the programs (in the annual report) following her report.

Daisy concluded with special thanks to Marg and hopes to continue her legacy. She gave thanks to the Board and all the volunteers.

MOTION: Moved, Seconded

**To Accept the Report of the Supervisor, Recreation Services**

MOTION CARRIED

### **11. ELECTION OF DIRECTORS – Michael Noon**

Michael announced the following directors named for election and noted Christine sent her regrets. He called three times for other nominations from the group.

MOTION: Moved, seconded

**To Elect Christine Baudry, Jalal Moradi-Mehr and Sarah Muff to two- year terms as Directors of the Community Arts and Recreation Society**

MOTION CARRIED

### **12. SWEARING-IN OF DIRECTORS – Commissioner Trevor Loke**

Commissioner Loke read the Oath of Office with Jalal and Sarah and congratulated them.

### **13. OTHER BUSINESS**

Michael presented Setty with gifts for his service to the RH and thanked him for steering the Board in the last three challenging years. Setty expressed thanks and noted it was a singular pleasure, honour and tremendous privilege. He also thanked all the staff and particularly front-of-house staff.

Ingrid also conveyed thanks to Setty for giving nine years of much effort and relayed good wishes to him.

**14. ADJOURNMENT**

MOTION CARRIED unanimously.

Meeting adjourned at 8:42 pm.

## Roundhouse Community Arts and Recreation Society Advisory Council Report 2012-2013

*Advisory Council Members:* Ingrid Alderson (Chair), Robert Dewey, Susan Gordon, Adam Hunter, Joslin Kobyłka, Ralph McKnight, Keith McMyn, Michael Noon, Raj Sihota, Elizabeth Snow

### Activities in 2013

As Advisory Council [AC] members our role is to advocate for and support the Roundhouse in the broader community. Further, our job is to assist the Board of Directors in implementing the vision and mission by initiating projects or participating upon request on committees.

Grant Axworthy and Terry Hunter stepped off at the end of 2012 with warm thanks for their service. And we welcomed two new members, former board members Adam Hunter and Michael Noon.

#### Meetings

The Advisory Council has not met formally to date in this calendar year. But last Fall, at the invitation of president Setty Pendakur to all our members, several of us attended the RH board meeting at which the Park Board general manager presented the proposed New Community Partnership Agreement, being introduced by the Park Board to Community Centre Associations. We were invited to subsequent board meetings to discuss the options and to contribute feedback on aspects of the new model. Early this year Michael Noon, while he served as president, also welcomed input and feedback and was open to a bit of a historical overview of the RH from all the past presidents on the AC.

With the shift this past Spring in the community centre negotiations with the Park Board around the new proposal, and with the RH joining in the negotiations, AC members stepped back and have understood that the discussions and outcomes are being kept private. We have been updated via email by president Craig Giles and continue to advocate for the Roundhouse in the community how and when we can. I expect that once the terms for the new JOA have been drawn up it will be time for a meeting of our group.

#### The Vancouver Roundhouse Story Project

The one ongoing initiative being led by members of the AC with additional board and staff participation is the Roundhouse Story project. In April of this year we pitched our fourth film – *Transformation - the making of a community* - to the RH board and are grateful for the financial support of \$5000 we received. This enabled us to proceed with the production. Thanks to Daisy Chin we made a good connection with Concord Pacific's Public Relations VP and they generously agreed to provide archival materials, interviews and a financial contribution as well in the amount of \$3000.

And we are grateful for the support and interest of the Yaletown Business Improvement Association, and their welcome contribution of \$500. Our filmmaker Lisa Nielson has once again been wonderful to work with. Lisa's talent for interviewing people, and pursuing a lively story line, plus her openness to feedback have kept us moving ahead creatively. At the time of writing this report, the film is in the

final editing stages and will be ready for a viewing at the AGM. A more public launch will follow in the new year.

I have had the ongoing pleasure of chairing the Story Project Steering Committee since 2009, and I would like to express my appreciation to the dedicated volunteers and staff members who have made this film series happen:

Susan Gordon, Svend-Erik Eriksen, Keith McMyn, Michael Noon, Marika Kokaba, Daisy Chin, Hanne Lene Dalglish, Marie Lopes and Percy Nacario.

And not to forget Margaret Watts who was a major contributor to the first three films.

## **Conclusion**

Thank you to all my fellow AC members for their continued participation and commitment to the Roundhouse. Many thanks to new President Craig Giles, and Treasurer Prabhat Kulshreshtha, for their helpful support of our story project this year and to Supervisor Daisy Chin for her ongoing contributions of time and enthusiasm to our story process and group.

Respectfully submitted,

Ingrid Alderson, Chair

## Roundhouse Community Arts and Recreation Society President's Report 2012-2013

**Welcome** to the 2013 Annual General Meeting of the Roundhouse Community Arts and Recreation Society. It is my privilege to present you with the President's annual report.

### Opening Remarks

My term as President began in January of this year and I had some large shoes to fill. Although being President has been a lot of work, it also has been wonderful to really get to know everyone who give so much of their time and energy to the Roundhouse, and to gain a deeper understanding of the Roundhouse and everything that we do here. I could not have made it without so much help from everyone.

I want to thank all our staff (Association & PB), our partners, our patrons, our volunteers and my colleagues on the Board for their cooperation and contributions, working together in a congenial and productive working relationship. The seamless efforts of all of us working together makes the Roundhouse an exciting place to meet people, participate in recreation, fitness, art and cultural activities, and thrive together as a healthy and connected community.

### Our Mandate and Activities

The Roundhouse is unique because of our citywide mandate for enhancing arts and cultural activities in the city, in addition to recreation, fitness, and good health. We are seen in Vancouver as a "destination" community centre. Our Performance Centre and the Exhibition Hall are beehives of arts and cultural activity throughout the year. We celebrate our diversity of cultures and talents by celebrating several festivals throughout the year: *Beerlesque* celebration, *Sustenance Festival*, *Memory Festival*, *Diwali Festival*, and *Chinese New Year*, just to name a few. We work with a large number of partners who bring ideas and creative synergies to enhance our efforts at the Roundhouse. Recreation and fitness are at the core of our programs as well. We want you to lead a healthy life, have a fit body, and open your heart and soul to arts and culture at the same time. There are health, fitness, and recreation programs for seniors, children, youth, and those in-between.

Take a look at our program guide which is published four times a year and you will find that we serve all age groups (from 2 to 95!) We have a diverse array of activities and programs to fit your needs and aspirations. You can learn woodwork and pottery, visit a craft fair, experience an art exhibition, practice yoga, bring your children or come alone. You are always welcome at the Roundhouse.

### Non-Profit Society

We are a non-profit society. We operate and function as partners with the Vancouver Board of Parks and Recreation, through a joint operating agreement (JOA), to offer the programs, services, activities, and special events, designed to meet our community's arts, culture, and recreational needs. Together with the Park Board, we have a uniquely broader mandate for citywide community arts and cultural development. We fulfill this mandate by working together with an exciting array of partners: artists and arts groups to provide residences, performances, exhibitions, and learning opportunities in the arts for *all* Vancouver citizens. Our broader objective is to provide arts and cultural programs



and activities and as well to celebrate diversity of people, values, ideas, language, and cultures. We also support our partners in excelling in their own programs and activities.

### **Roundhouse Volunteers**

We are fortunate to have a large body of volunteers (about 200 people) serving the Roundhouse and enriching its programs and activities. This brings immeasurable value, sense of service, mentorship, and a valuable example of others to admire and follow. I would like to thank all the volunteers on behalf of the board of directors and staff.

Our volunteers are unique, eager to serve the community and to do public service. They bring diversity of age, gender, background, and experience. This enriches our offerings and helps us to enrich our society.

### **Roundhouse Highlights of the Year**

I will be brief and mention only the highlights of the year. The committee Chairs will report separately and provide detailed accounts of the initiatives undertaken and the progress made. These committee reports include: Board Recruitment, Communications, Exterior, Facilities, Finance, and Programs. The Roundhouse Story Project is included in the report by the Roundhouse Advisory Council.

In addition, the Supervisor's report provides more details regarding the operations, programs, and activities.

### **Renegotiation of the Joint Operating Agreement**

This is a very important time for the Roundhouse, as we are presently in negotiations with the Park Board to rewrite our Joint Operating Agreement, which will determine how we continue to operate as a Community Centre. This summer we signed an Interim Agreement with the Park Board that reflects our previously stated and original position of making all community centres more equitable and accessible. As a result, *OneCard* and the Leisure Access Card are now accepted at the Roundhouse. Moving forward, the negotiations will work out issues concerning finances, human relations, and core programming. These are all difficult issues in which we are committed to preserving the interests of the Roundhouse and the community.

The community centres which have joined together to negotiate with the Park Board are committed to ensuring that monies raised by community centres remain in the community centres. As well, our ability to remain independent, quickly address the needs of our local community, and remain in control of programming decisions are being fought for. We also continue to repeat and emphasize that the Roundhouse is uniquely designated as a Community Arts and Recreation Centre, with a citywide mandate in arts and culture.

### **The Road Ahead**

It is difficult for anyone to predict what the final result of the negotiations with the Park Board will be. It is important to recognize that there have been a number of positive things that have come out of the negotiation process. The Park Board has retreated quite a bit from the position they took in February of this year concerning financial control of community centres. I am optimistic that we will retain control of our finances and programming under whatever new Joint Operating Agreement is reached. Until a new JOA is signed, it is business as usual at the Roundhouse!

The Board is presently reviewing new options for the Café space as the lease for the current operator expires on December 1, 2013.

I expect that this will be another tough budgetary year. I also expect that the time consuming and difficult negotiations with the Park Board will consume much of my energy. Notwithstanding that distraction, we at the Roundhouse are committed to continuing to make the Roundhouse the best place it can be.

### **Acknowledgements**

**The Board of Directors:** Thanks and kudos to all our board members. I am thankful for their input, energy and dedication. I am delighted to report that this has, once again, been an enormously productive year. I want to thank the outgoing past President, Setty Pendakur, outgoing past Vice-President, Leslie Adams, and outgoing Board member Wendy Soobis, for their years of dedication and service to the Roundhouse.

**Advisory Council:** I would like to thank the Advisory Council Members and its Chair Ingrid Alderson for their help in various activities, festivals and just plain advice throughout the year.

**Staff:** We are fortunate at the Roundhouse to have such an amazing group of dedicated, hard working, and talented staff members who excel every year and offer creative and valuable programs for all of us.

Respectfully submitted,

Craig Giles, President

Roundhouse Community Arts and Recreation Society  
**Board Recruitment Report 2012-2013**

During the year of 2012, a need for new members was established and Christine Baudry was elected as Chair of the Recruitment Committee so a search for new members could begin. Leslie Adams and Maryann Kamphuis shortly joined the Committee.

The first round of recruitments was done in June 2013 – applications to the board were looked at and potential candidates were interviewed. From this process, four new Board Members were selected and recommended for appointment to the Board: Khaira Ledeyo, Evan Hilchey, Matthew Parker and Cory Eden.

Another round of interviews was held in October 2013 for two recent openings. Candidates will be nominated at the next board meeting.

Respectfully submitted,

Christine Baudry, Chair

## Roundhouse Community Arts and Recreation Society **Communications Committee Report 2012-2013**

*Committee Members:* Wendy Soobis, Sarah Muff

2013 was a very positive and busy year on the Roundhouse communications front.

The highlight was undoubtedly the launch in December 2012 of the new Roundhouse website. Our goal was to create a visually appealing and easy-to-navigate platform that showcased our unique programming, highlighted our close community ties and introduced new local voices. Judging by the response to date – since its launch, we’ve had more than 80,000 visits, almost 70 per cent of which are new visitors – the website has proved to be an excellent investment, both in terms of telling the Roundhouse story and enabling us to further engage with our members and the community.

The development of a new website is a huge undertaking. Many thanks to everyone who contributed their time, ideas and feedback during its incubation, with special mention to Communications Coordinator Hanne Lene Dalglish for her boundless energy and optimism while leading the charge.

In addition to our active social media outreach, other initiatives during the year, such as the introduction of documentation and blog teams, helped us share the Roundhouse story. Media promotion of our new *Summer on the Turntable* series and popular *Beerlesque* fundraiser also brought new attention to the organization and the creativity of our programmers.

Looking ahead, our goal is continue to enhance our digital presence, be it through expanded website offerings or more direct engagement with our members and prospective patrons. We’re also introducing a Board news section on the website, which will help us keep our members informed about key developments and initiatives.

Respectfully submitted,

Wendy Soobis and Sarah Muff, Communications Committee

## Roundhouse Community Arts and Recreation Society

### **The Facilities Committee 2012-2013**

*Committee Members:* Kathleen Lavery (Chair), Leslie Adams, Maryann Kamphuis, Evan Hilchey, Michael Noon, Ralph McKnight, Daisy Chin

The Roundhouse Board decided this past year to combine exterior and interior facilities issues under one Facilities committee. The Turntable project was opened in May 2012 and the outstanding details have been completed. The success of the project as an enhancement to the public space was immediately apparent by the increased use and positive public comments. The unique canopy structure can't be missed, and is already serving as a landmark and, with its seating and the light and vapor features, the new Plaza has become a clean and approachable place for the community and visitors to the city to get a taste of the special programs undertaken by the Roundhouse Programmers.

After such a long and lengthy project, the new committee was perhaps off to a slow start in 2012, however, we are looking forward to updating earlier studies made on signage and use of space with a view to creating a strategic plan for the Roundhouse facility. We are watching the planning for the North East False Creek land area. Leslie Adams continues to attend the Joint Working Group meetings and regularly reports to the Roundhouse Board.

The committee has identified numerous projects that need to be addressed in the upcoming years. The Café area and lobby, the mezzanine area, the performance centre, and improvements to storage spaces, staff spaces and some washrooms are the main areas under consideration for interior improvements. Signage is a major priority for both the exterior of the Roundhouse as well as throughout the interior. All user groups will be asked for input, especially on the future of the café and lobby areas. The committee will be working with the Communications committee to fulfill this mandate.

In 2013 the Roundhouse Finance committee approved the replacement of stage curtains for the performance centre. These have been ordered and will be installed over the next five years. Budget approval was also granted for a series of exterior banners, but to date this project has not proceeded further and needs to be reviewed with regard to budget priorities for 2013-2014.

The Board decided that the Café and lobby area needed to be revitalized and reconfigured as a multi-use space. Facilities committee is currently considering a multitude of options for its use as:

- a social gathering place
- a draw to the larger community around the Roundhouse Community Centre
- a drop-by eat/drink/converse/meditate/ exchange information / reading space
- a place for performance arts and display of visual arts

Thank you to all the members of the Facilities committee: Roundhouse Supervisor Daisy Chin, Board members Leslie Adams, Maryann Kamphuis, Evan Hilchey, and to Advisory Board members Michael Noon and Ralph McKnight.

Respectfully submitted,

Kathleen Lavery, Chair

## Roundhouse Community Arts and Recreation Society **Finance Committee Report 2012-2013**

*Chair/Treasurer:* Prabhat Kulshreshtha

*President:* Craig Giles

*Committee Members:* Craig Giles, Jalal Moradi-Mehr, Setty Pendakur, Anson Lo

*Staff Representatives:* Marie Lopes, Daisy Chin

The primary mandate of the finance committee is:

1. To oversee the finances of the society and to ensure prudent, efficient and transparent financial management;
2. To prepare the annual budget for the Board's approval;
3. To liaise with the Society's auditors and to implement their recommendations, if any; and
4. To advise the Board on financial matters, budget variations and major expenditures.

2012 has been a year of relative uncertainty with respect to negotiations with the Park Board and the impact that such negotiations will have on the operating and financial structure of the Roundhouse. We are happy to report that this uncertainty did not result in strategic course corrections or negative impacts to the financial operation of our organization.

There is relative stability in our financial statements, when compared to previous years, despite increasing competition and sluggish economic conditions in early 2013. This is a positive outcome from our efforts to overcome previous setbacks. Now, our upcoming objective will be to advise the board on techniques for strategic growth.

The Finance committee supported a number of investments this year, totaling \$16,918. 70% of our investments were allocated towards maintenance and sustainment. Additionally, we allocated 30% towards our incubation fund: to promote the growth of emerging community centre programming. Given our healthy financial position and the need for continued growth investment to keep the Roundhouse thriving, we recognize the need to support a higher investment budget for the coming year.

In reviewing the financial position of the Roundhouse, our committee gains a unique fulsome perspective of our business. Our team of highly skilled community members has consistently used that perspective to engage the Board and each other in spirited exchange of ideas. I am pleased to continue to serve and support the organization as chair of the Finance Committee.

Respectfully submitted,

Prabhat Kulshreshtha, Chair

## Roundhouse Community Arts and Recreation Society **Program Committee Report 2012-2013**

*Chair:* Marika Kocaba

*Committee Members:* Kathleen Laverty, Wendy Soobis, Christine Baudry, Michael Noon

*Community Members:* Aryn Sunderji, Esther Frid, Brenda Karp, Rosa Fozio

*Roundhouse Program Staff:*

Kathryn Sweetapple – Recreation Programmer II, Catherine Crough – Recreation Programmer II

Marie Lopes – Arts Programmer, Brenda Racanelli – Arts Programmer (transferred and replaced by Cindy Chwelos)

Diana VanderVeen – Seniors/ Older Adult Worker, Diana Guenther – Youth Worker

Michele Mateus – Volunteer Coordinator, Roy Liu – Program Assistant III

After a summer break, the programming committee met with the intention of establishing an open ended creative discussion of new projects. We worked with three themes: events/culture – neighborhood, culture, cultural exchange; promotions; and developing our people. This translated to program-based, project-based, and facility-based discussions. Thanks to Catherine Crough who managed the asset mapping of our discussions and made sense of our suggestions and directions.

The end of November brought the launch of the Roundhouse website – feedback and comments were positive. In the following months, the committee also launched into discussions of the board funding a Summer initiative of program – Innovation Project Fund - at the turntable. As per the finance committee's request, this proposal was submitted to the board to document due diligence around board spending. This took place at the May board meeting and was passed unanimously by all board members to support the initiative for the sum of \$10,000.

### **Summer on the Turntable Program**

Most programs were met with enthusiasm and the committee deemed the venture to be a success – always keeping in mind the weather was a mitigating factor.

To end this report, I'd like to extend a huge thank you to all the programmers and volunteers that make these events happen effortlessly and with great success!

Please take the time to read the staff reports listing all the wonderful programs and activities which were offered at the Roundhouse this past year.

Respectfully Submitted,

Marika Kocaba, Chair



## Roundhouse Community Arts and Recreation Society

### Report of the Supervisor, Recreation Services 2012-2013

The 2012-2013 year has seen the Roundhouse Community Arts and Recreation Centre remain as a central focal point for exciting “cutting edge” and innovative arts programming and cultural events. The diverse array of cultural programming, festivals and events developed by artists and community groups is inspiring. These events not only showcase various cultural and artistic mediums and traditions but bring diverse communities together often in celebration but at other times as an opportunity to challenge how we perceive the world and our roles within it. The Roundhouse also continues to meet the recreational and social needs of our local population including families with young children, youth, street youth, and older adults. The competing marketplace continues to be a reality for our recreation focused programs which require staff to consistently review and adjust as needed. Ideas from our membership, program committee and our valuable program instructors are sought out to help shape the direction of services to our community.

Over the past year, the Park Board and various community centre associations including the Roundhouse, have worked towards a new partnership agreement. With the Board’s acceptance of an Interim Agreement with the Park Board, community centres moved towards becoming more equitable and accessible. As a result, in early September the *OneCard* and the Leisure Access Card were accepted at the Roundhouse and our facility memberships would no longer be a requirement for program registration. As negotiations continue, staff will endeavor to provide exceptional service delivery to the community and surrounding neighbourhoods.

#### Staff

The Arts, Culture and Environment Team (ACE) was developed to support city wide initiatives and enhance community access to arts and culture throughout our network of community centres. As a result, Brenda Racanelli was re-deployed to the Administration office and Cyndy Chwelos joined our staff team in January.

During the months of March and April, Catherine Crough, Recreation Programmer and Brenda Ewert, Office Clerk, both announced their retirement. Valerie Ferrar transferred from the Gathering Place at the end of September as one of our Recreation programmers.

Finally, Diana Guenther, Community Youth Worker, accepted a temporary 15-month assignment with the City’s Social Policy Department until December 2014. Mattias Boon is acting in the position for the interim until it can be officially posted.

As noted above, there have been a number of staff changes over the past year and I’d like to take the opportunity to thank each of these individuals, Catherine, Diana, and both Brenda’s for their tremendous contributions and commitment to the centre. We will certainly miss them and wish them well in their future endeavors. At the same time, it’s a pleasure to welcome Cyndy, Val, and Mattias to our wonderful staff group. I would also like to extend a very special thank-you to Roy Liu and Fraser McElroy for stepping in from April-October and assisting in the necessary program areas.

As well, I would like to thank all of our dedicated staff who work each and every day to provide excellent customer service and take the extra time and effort to assist patrons whenever required. The building supervisors, front office staff, administration staff, technicians, front-of-house staff, communications, programmers, program instructors, and production staff are extraordinary. Their

efforts are remarkable and they strive to create a place that is full of wonderful ideas, experiences and creativity.

I encourage you to take the time to read the staff reports within this package that highlight the many activities and achievements of our programming staff and committees in greater detail.

#### Board & Volunteers

Again, I would like to take this opportunity to recognize the contributions of the Board and the many volunteers who give countless hours of dedication to the Roundhouse. Programs such as our summer day camps, special events, the Engine 374 pavilion, performance centre, depend greatly on the commitment of our volunteers to assist. I'd particularly like to thank our volunteer Board of Directors, the Roundhouse Advisory Council, and committee members. Your ongoing support and leadership in guiding the efforts of the Roundhouse to serve our community are greatly appreciated.

Respectfully Submitted,

Daisy Chin, Supervisor of Recreation Services

## Roundhouse Community Arts and Recreation Society Report on Programs July 2012 – June 2013

### Residencies

The Residency program is an important part of the Roundhouse commitment to community cultural development. Professional artists and educators in residence engage for a year or more with Roundhouse community members on collaborative arts projects that unfold over time through workshops, drop in programs, discussions, exhibitions and productions. Residency projects are about building creative community; they promote diversity, interdisciplinary activity, innovation collaboration and involvement. Some residencies are ongoing in order to sustain a particular community group while others are created to serve a particular one-time need. This year they included:

### On-Going Residencies July 1, 2012 - June 30, 2013

#### Colonial

The Roundhouse, in partnership with Co. ERASGA dance and Montreal Arts Interculturels (MAI) is the recipient of a (first-ever for the Roundhouse!) \$20,000 Canada Council Grant “Dance Presentation Program: Support to Presenters”. Colonial is an intercontinental project between Canada and the Philippines. Colonial is about returning to the native land of the Philippines to explore the forgotten memories of colonization. A multi-media and collaborative dance-theatre piece brings Filipino and Canadian artists together to share the past and present story of a society whose journey is filled with struggle, fight and the fear – conditions of colonial life. Colonial traverses between historical and mythological transported into modernity—a multi sensorial and trans-cultural piece whose language speaks to a global audience.

#### Roundhouse Community Dancers Project                      Year-round

Now in its 14th year, this dance residency brings together a community of non-professional movers of all ages to explore the processes of dance working with professional dancers in a wide range of disciplines from classical ballet to hip hop. This year dancers worked with dancer/choreographers Raven Spirit Dance, Flamenco Rosario and Caroline Liffman.

#### Seniors Dance and Movement                      Year-round

In a series of weekly workshops, adults over the age of 50 had a chance to explore the creative and interactive potential of their physical, mental and emotional selves through dance improvisation using movement and voice. Project led by Jacci Collins.

#### Sustenance Festival                      October 8 - 22

Vancouver's *Sustenance Festival* goes city-wide in its fifth year. Sustenance is a festival of art, culture, food and sustainability – an incubator for sustainable. It started here at the Roundhouse and is now city-wide. Sustenance can be defined as: food and drink regarded as a source of strength as well as the maintaining of someone or something in life or existence. Vancouver's *Sustenance Festival* examines words such as “sustainability” and “living green” through a series of interactive dialogues and presentations that will shed light on how we can contribute to a better living experience with our fellow humans.

### **PuSH Festival: Do You See What I Mean?**

The Roundhouse collaborated with the PuSH International Performing Arts Festival to present *Do You See What I Mean*, Martin Chaput and Martial Chazallon captivating piece of one-on-one theatre involving volunteer led, blindfolded tours into the streets, storefronts and secret spaces of our city. 132 community participants led an audience of 250 blindfolded individuals through Vancouver.

### **Roundhouse Youth Theatre Action Group (RHY-TAG)**

January - May

This residency seeks to build a Roundhouse Youth Theatre group that can ultimately produce its own performances. This year the group wrote and produced their own play called *Sticks and Scones*. This year we aligned *Sticks and Scones* with the opening of *RADICLE*, a youth art exhibition in the Exhibition Hall. Following the success of this approach, we are programming the same for 2014.

### **RADICLE - natural transformation for change**

May

*RADICLE* was the first annual student art exhibition created by youth in response to the environment and the need to understand and value nature. The opening reception included music by Clara Rose and the Barefoot Bandit as well as two workshops led by Madame Beespeaker and visual artist, Keith Martin. In addition, we had the **Get to Know Launch** which was a national project that celebrates nature-inspired artwork created by youth. [www.get-to-know.org](http://www.get-to-know.org)

### **Hold (Onto) Your Tongue - International Mother Language Day**

August - February

As Vancouver increasingly becomes a multilingual city many families are faced with challenges when trying to retain the mother language. Working with community-focused organizations such the Vancouver School Board, Vancouver Public Library, Neighbourhood Care, and UNESCO the Roundhouse provided the Exhibition Hall for this year's event which grew in audience participation.

### **Dance Allsorts**

September - May

Begun as a residency and developing into a special events series, this hybrid project started in collaboration with *New Works* in 1999. It continues to be a very successful program introducing new audiences to dance forms from around the world.

### **Theatre Replacement: Movie Group**

January 2011 - November 2012

Theatre Replacement Artistic Directors James Long and Maiko Bae Yamamoto invited older adults to read, discuss watch and experiment with the staging of classic American film scripts from the late 1960s and early 1970s. *Movie Group* explored the ways language, place, culture and the participating individuals themselves have changed in the 40 years since these films were premiered. The goal of these sessions was to experiment with combining written screen plays and excerpts from films with individual personal stories, objects, movement, voice and performance. The project culminated in a performance at the 2012 Memory Festival.

### **The Memory Festival**

November

The Memory Festival is an ongoing creative inquiry into public and private memory, presented in collaboration with *Geist* magazine. This year's festival included an exhibition and workshops

featuring the work of Elizabeth MacKenzie, Jasna Guy and *One Sentence Memories of Vancouver*, a collection of your single sentence memories of the city. Performances included *Movie Group* – a new theatre work by Theatre Replacement and Roundhouse seniors, and *Mörko*, a new video/performance work by Cindy Mochizuki.

### **Vancouver Celebrates Diwali**

November

We continued to work with the *Vancouver Celebrates Diwali* committee and the Arts and Culture office of the Park Board to present a special event that drew an estimated record-breaking 5,000 people throughout the day! This event continues to grow and brings together a culturally diverse community to celebrate the Hindu celebration of light.

### **Winter Solstice**

December

The event takes over the Roundhouse to celebrate the shortest day of the year and winter solstice. Five different neighborhoods and community centers were also involved in presenting solstice celebrations in 2009. We continue to support *Secret Lantern Society* in presenting this popular event, while working to maintain high artistic programming standards.

### **Make It Mondays**

Ongoing, Monthly

Make It Mondays is a free, drop-in, hands-on arts workshop for families with children 3-8 years of age. Held on the third Monday evening of every month, workshops encourage families to learn about making art together as they explore diverse materials, mark-making and much more in fun, open-ended creative activities that inspire the whole family.

### **Link Dance**

April

Link Dance is an annual showcase of community dance groups that takes place annually. This year The Roundhouse Community Dancers performed under the direction of Caroline Liffman and The Roundhouse Ageless Dancers performed under the direction of Jacci Collins. Four other community-based performance groups joined us from community centres across the city.

### **Artists Walking Home – Re-Imagining Wayfinding in Yaletown**

January - June

Artist Catherine Pulkinghorn offered walking tours through Yaletown, and design workshops to explore public art, urban planning, public signage, and the different ways we all move through the neighbourhood where we live and work.

### **Vancouver Draw Down**

June

The Vancouver Draw Down is a citywide celebration of drawing that encourages everyone to reconnect with the power and pleasure of mark-making in art. This year, the Roundhouse worked with artist Ian Forbes to create a 125-foot long community drawing about Vancouver. In addition, we worked with PB arts programmers to coordinate *Draw Down* events with 23 community centres, four parks, and eleven community partners' sites including the Vancouver Art Gallery, The Contemporary Art Gallery, Mountain View Cemetery, Emily Carr University, and many others.

### **Sonic Playground**

June

The Roundhouse partnered with Western Front New Music to present *Sonic Playground*, a residency founded in the celebration and exploration of sound-making for youth and anyone with a curious

spirit. This year *Sonic Playground* joined forces with the digital music and recording program at the Burnaby School District. New York sound artists Leslie Ross worked with students at Burnaby North Secondary School to build a Kalimba bike and an Organ bike, two pedal-powered musical instruments. The students performed on their 'bike instruments' at *Petrichor*, a youth organized concert at the Roundhouse in June, as well as at the Western Front 40<sup>th</sup> anniversary celebration and *Celebrate Stanley Park 125*.

## **New Artists' Residencies**

### **Culture + Community: Visioning Social Practice**

November 2012

The Roundhouse collaborated with Emily Carr University and Cultural Services, City of Vancouver, to present a one-day conference for artists, arts and community organizations, community leaders, educators, funders, businesses, and other individuals interested in community-engaged arts practices. The conference focused on building an understanding of the current state of community-engaged arts practice in Vancouver and identifying strategic directions for continued success into the future.

### **State of the Practice**

January - October 2013

*Cultivate* is the first annual exhibition in the series, *State of the Practice*, a Park Board arts, culture, and environmental art project that highlights social and community-engaged art practices in Vancouver. A community-engaged arts practice is a working collaboration between professional artists and community members who might not have previously thought of themselves as artists. Together, they explore, develop, and present work that is important to them. *State of the Practice* included a two-week exhibition, workshops, and lecture in which youth, adults and seniors participated in.

## **Partnership Programs**

These programs and events provide the Roundhouse with the opportunity to work with a variety of community arts groups in the co-production of performances, events, exhibitions and workshops. Between July 2012 and June 2013 we worked with a wide variety of groups including:

- Bluebird North
- Boca Del Lupo Theatre Company
- Canadian Improv Games
- City of Vancouver, EEO office (Int'l Day of Disability)
- Community Arts Council of Vancouver
- Contemporary Art Gallery
- Erasga Dance (Shadow Machine)
- False Creek Watershed Society
- FarmFolk CityFolk
- Full Circle First Nation Performance Society

- Geist Magazine
- Green Thumb Theatre
- Hard Rubber Orchestra
- Housing Matters Youth Media Project
- HULLABALOO (spoken word event)
- Joe Ink
- Kinesis Dance
- Kokoro Dance (Vancouver Int'l Dance Festival)
- Langley Fine Arts School
- Living Wage for Families
- Made in BC: Dance on Tour
- MISCELLANEOUS Productions (Rain City Rap)
- Mother Tongue Media
- Music on Main
- New Works
- Neighbourhood Care
- Orchid Ensemble
- Pacific Road Runners
- Pride in Art Society
- PuSH Society (PuSh Performance Festival)
- Qmunity (Talking Intersections, Building Connections)
- Ray-Cam Co-operative Centre - NASCARZ
- Real to Reel Film Festival for Youth
- Secret Lantern Society (Winter Solstice Festival)
- Talking Stick Festival
- UBC Art History Department - Dal Puri Diaspora
- UBC Museum of Anthropology
- UNESCO
- Vancouver Art Gallery
- Vancouver Asian Canadian Theatre
- Vancouver Craft Beer Week
- Vancouver Cherry Blossom Festival
- Vancouver Comic Arts Festival
- Vancouver Community College
- Vancouver InterCultural Orchestra
- Vancouver Park Board Youth Workers (Youth Visions)
- Vancouver Food Policy Council
- Vancouver Police Department
- Vancouver Public Space Network
- Vancouver Public Library



- Vancouver School Board, Alternative Schools
- Vancouver Symphony Orchestra
- Western Front New Music
- Wide Angle Media
- Yaletown Business Improvement Association

## Special Events

First of all, I would like to thank Fraser McElroy, who did a tremendous job as the Acting Special Events Coordinator the past six months, as I have been covering the Recreation Programmer II position due to the retirement of Catherine Crough. I appreciate his dedication and his hard work he brought to the position and to the Roundhouse.

This year, we offered the following community events:

- **August:** Picnic in the Park/Movie Night
- **September:** Kids Movie
- **October:** Diwali, Pumpkin Carving, Halloween Carnival
- **December:** Breakfast with Santa, Kids Movie, Winter Solstice
- **January:** Kids Movie
- **February:** Kellie & Company's Ventriloquist Show
- **March:** Easter Egg Hunt
- **May:** Purple Pirate, 126<sup>th</sup> Engine 374 Celebration
- **July:** Yaletown's Dog Day Afternoon

In partnership with New Works, the ever popular *Dance Allsorts* performance series ran six Sunday shows throughout the year. These intimate, memorable shows featured dances of all traditions and customs. They were also accompanied by a workshop at Creekside Community Centre.

This year we brought in new entertainment - Kellie & Company's Ventriloquist Show, and Purple Pirate, for the Children Entertainment series, as we saw the attendance for Music with Marnie and Bobs & LoLo declined the year before. Kellie & Company's Ventriloquist Show was well attended. More than 200 attendees enjoyed a fabulous show. Although Purple Pirate was lower in attendance, the 64 attendee still got to enjoyed great magic tricks, imaginary journey across the ocean, and general hijinks that make the kids laugh.

The 374 Train's Anniversary was a wonderful success. The train was pulled out of the museum and onto the Turntable. We had some wonderful speeches from Bill, Leslie, and a guest speaker. The band was amazing. We had an arts and crafts table, cakes, and many other activities. With the addition of great weather that day, we had a spectacular event with about 400 people.

Other special events such as Picnic in the Park, Halloween Carnival, Breakfast with Santa, and Easter Egg Hunt are well attended and successful. Every year we try to improve upon the decoration and entertainment of the events and also have more community involvement. We also added a new event Kids Movie at the Roundhouse this year, showing kids' movie for the community in the Performance Centre on a few Sunday afternoons.

Because of the unpredictable weather in May/June, we moved the Dog Day Afternoon this year to the first week of July. It was a great decision as we had great sunny weather that day at Coopers Park. The event included nine vendors, from our very own Nina with our dog obedience classes, to the City of Vancouver Animal Control. The event went extremely well with over 200 people (and their dogs) attending the event.

I would like to thank all the volunteers who have helped out with our events. It would have been impossible to host all the great events at the Roundhouse without the inclusion of our many volunteers. Their hard work and dedication is much appreciated.

Last but not least, I would also like to thank all of our many dedicated staff for their support and their hard work. From our frontline and special events staff to our knowledgeable tech staff, all of them have provided excellence services to this community.

## **Youth Programs    July 2012– June 2013**

### **Community Based Youth Work**

As per usual, we continue to offer programs for at risk youth and arts and recreation based programs for all youth. This mix has proven to be a good fit for this neighborhood. Our philosophy is based on offering universal access programs and drop-ins whilst paying special attention to at risk youth.

Overall, it has been a great year thanks to the collective effort of the youth work team, partners and peers. Our youth drop-in and recreation based programs had a high level of attendance this year. We have also succeeded in our outreach work and have managed to attract more pre-teens to the center. The Friday night youth team continues to support youth with the challenges they face, in particular cyber-bullying is an issue. Thank you to Jason, Sunera, Stratos, Alexis, Namy and Joey for their commitment to youth.

The program/activities targeting marginalized youth are also doing well, thanks to a strong staff team. Guinevere and Larissa keep reaching out to marginalized youth to get them involved in arts and build their capacity.

On Wednesday night we have our hip hop program running. This program is hosted by Larissa and Mattias. We had the great opportunity to partner up with city funded anti-discrimination program Citizen U. Larissa and Mattias reached out to a lot of youth and presented their program in King George High School and at Covenant House.

The youth skimboard program that happened this summer of was once again a success. We partnered up with Thunderbird Community Centre. Everyone learned new techniques, from beginners to advanced skills. Dax Kenny instructed a safe and fun camp for the eighth season in a row. The lifeguards posted at Spanish Banks West provided a very safe beach as they do each year.

We also continued to have a strong involvement with a variety of City and region-wide events and conferences (Youth Week 2013, Community Forum on Youth Homelessness 2013). Together with Jeff Cole (skateboard coalition) and Tara (Thunderbird Community Center) we set up the annual skate jam during the youth week which is one of the highest attended activities during the Youth week.

In September 2013, Diana moved over to the Social Policy Department for a temporary contract (she is expected to return December 2014). Mattias Boon is currently supervising the youth programs.

We want to thank the Board and our supervisor Daisy Chin for the ongoing financial support for youth programs. In times characterized by so many cuts elsewhere, this financial commitment is truly appreciated. A big thank you goes to the many partners we work with. Special thanks go to the youth staff for their commitment to youth – you are all amazing people we feel privileged to work with. Thank you to all the young people who inspire us, challenge us, and allow us to continue to learn with/from them.

## **Seniors' Programs for 2012/13**

Seniors programming continues to be cutting edge at the Roundhouse with a focus on arts, fitness and recreation. We are in our fifth session with Express Your Voice choir with db boyko, Curator of New Music at The Western Front. The choir challenges and trains voice, body and mind with a number of performances per year. Our final performance was during Senior's week in the Performance Centre.

For the third year in a row, Cindy Crapper and I developed a program and received a grant from the BCRPA for a program entitled 'Walk your way into health and physical fitness'. We targeted First Nation's women, Quirkee women, and inactive women promoting activity. We went to over seven community centres including the Aboriginal Friendship Centre and gave the women an opportunity to sample sports. We practiced curling (thank you BC Curling Association), soccer, net ball, pickle ball, First national traditional dance, yoga, and spin classes. We had a mentor/champion, Diana Campbell, who was at every session assisting us with the program and encouraging our group. I am looking forward to our third year.

For the sixth year in a run, we received a grant for the Provincial day–'Move for Health'. Over 30 people attend the May 10<sup>th</sup> event including a Parks Board Commissioner, Roundhouse board members and staff.

We celebrated our 11<sup>th</sup> annual 'Seniors Week' in the first two weeks of June. In the first week we offered a number of Park Board recreational programs and the second week, we focused on the arts, health, and a seniors project showing seven different art-based performances from across the Lower Mainland. Thank you to Vancouver Coastal Health for all your support and funding over the last eight years. The art exhibit for both weeks was informative and creative.

For the third year in a row, the Roundhouse hosted a conference entitled 'Linking Seniors Services' where over 90 people gathered to discuss the latest issues concerning our older adult population. A reference booklet will be published from this conference.

Many seniors programs rely on volunteers to facilitate and instruct - karaoke, bridge instruction, bridge drop-in, philosophy discussion group, computer instruction, ballroom dance, morning Tai Chi, and racquet sports (both table tennis and badminton). We started a number of new programs which are volunteer-driven including the Roundhouse poetry group and discussion group for senior gay men.

Our fitness and dance classes keep on attracting more and more members. It is nice to see the older adult population understanding the merits and health benefits of physical fitness and trying new things such as modern dance class or chair yoga.

I am continuing to provide free talk series to our senior's population on matters that relate to the aging process such as stress-free aging and avoiding fraud. For the second year I have been

partnering with the West End Community Policing. We have been hosting a lunch and lecture series which focuses on senior's safety. The sessions are well attended. I have been involved with our local community agencies to promote Coastal Health latest project – Aging at Home. We are looking at transportation, social event and house cleaning just to name a few.

The 'one to one' consulting with older adults continues to be very important. Some of the topics I have discussed are abuse, legal aid, wills and testimonies, power of attorney, dealing with death and dying, suicide, housing, fitness expertise, drug abuse and emotional support.

On a very sad note, Jim Riddel, one of the first Roundhouse members is very much aging and has been in the hospital for months now. If any of you are interested in visiting, it would be much appreciated.

## **Courses and Workshops**

Courses and workshops continue to be a significant source of revenue for the Association as well as subsidize other programming such as Special Events and our Seniors & Youth subsidized programs.

The following new programs were added for the 2012 - 2013 year:

### **Preschool & Children Programming**

- Elsie and Roy Noon Hour programs
  - Kick Fit
  - Crafting and Jewellery Making
  - Beginners Knitting
  - Clay Time
  - Dessert in Clay
- Acrobatic Dance
- Ballerina Dancers Level 2
- Basketball Skills Camp
- Bricks 4 Kidz
- Family Dance
- Family Yoga
- Feature Film Making
- Soccer Skills Camps
- Zumba Kids Summer Camp

### **Adult Programming**

- Baby Workshops
- Crochet + One
- Family Dance
- Family Money Matters
- Family Yoga

- French Homework Skills for Parents
- Gardening Workshops
- Knit + One
- Yoga for Happy Hips

Although our 2012/13 programming areas did not see much of an increase in actual registration revenue our overall net income was up in most of our programming areas (aside from birthday parties, adult creative arts and adult health and fitness which saw only a slight decrease). As in the previous year we saw a consistent increase in drop-in revenue in the children's, adult health and fitness, and martial arts programs, which has been a consistent trend seen over the past couple of years with registration vs. drop-ins for programs.

The after-school time slot is still proving to be a difficult time slot to program successfully although it showed an increase in the winter months. We introduced a few gardening workshops through the Spring of 2013 but unfortunately did not price them accurately so registration was down. We have adjusted that and are optimistic that registration will increase in these programs come the spring 2014 season.

Our after-school Kids Club showed a slight increase in registration revenue. We also offered drop-in spots where possible which was well received. The Elsie Roy Noon Hour Programs are still a big success. The new programs we introduced were a hit and registrations were strong with most of the programs reaching capacity. As in the past we try to juggle new programs into the line-up to keep things fresh while keeping the programs the kids love. Silvia Rubino continues to be a huge asset as the Children's Program Coordinator for all of our school age programs.

We offered day camp programs for the spring and summer break only. We did not offer winter break day camps this year due to the centre closure over the holidays. The Spring Break Safari camps were incredibly popular again with our usual 20 spots bumped up to 40+ registered spots (which could have gone to upward of 50+ if once again we'd had the leaders available). Little Trekkers program registration was on the lower side. The summer Day camp programs this year were successful in receiving \$24,452 for the Canada Summer Jobs Grant.

The 2012/13 programming season had a full schedule of exciting programming. The new programs had varying degrees of success rates with registrations. As in the past, attendance has fluctuated throughout the year with some of the programs (new and old) but overall held steady. Demand, trends, fads, and interest still continue to dictate how busy programs become and this too changes seasonally.

I would like to thank Catherine Crough for her commitment and contributions to the Roundhouse and for her years of service. Since her retirement in April, we have missed her programming experience and I hope she is enjoying her time with her grandchildren and family.

The **Urban Artisan's Craft Fair** in November 2012 saw a low number of attendees over the two-day Craft Fair than previous years. We also had a drop in our vendors this year with only 39 tables being sold in comparison to other years. This may have been affected by the increases in Craft Fair events that ran in November/December put on by the GVRD. Special thanks to Amanda Lye, Kayce Honey and Silvia Rubino for their assistance in decorating the exhibition hall so beautifully. This added so much spirit to the event. Marla and Jordan with Silvia's support prepared the kids crafts and ran the kids craft table in the Great Hall. This was popular with both the families attending the Craft Fair and the morning pre-school program children.

The Roundhouse **Woodworking Studio** is the only one in the Vancouver community centre system. We now run 12 - Level 1 classes per season. Most of these are full with six students and have waitlists that could fill four more classes. The Level 2 and 3 classes continue to fill with waitlists. I've added a second Level 3 class on Sunday mornings to address this need. The Wednesday drop-in time is running well as usual and we have brought back the Sunday drop-in times since July. Many thanks go to Barry Cogswell, our Woodworking Studio Technician, for the care of the equipment and for his expertise. Thank you also to Trevor Osborn and Jeremy Tomlinson who are our Woodworking Studio team of instructors. I would also like to welcome Chris James, a new instructor we hired in June, who currently teaches Level 3 classes and the Sunday drop-in times. We have also added hand tools classes in Room A this year, run by the talented Jeremy Tomlinson, and they are well attended.

The **Adult Sports** registrations and drop-ins are up in attendance since April this year. Although with the climb in numbers, we are still impacted by Creekside, West End and Coal Harbour sport programs as our competition. We are currently rebuilding some of the sports programs and assessing what sports and levels we will be offering. Many thanks to: Fraser McElroy, Jeremy Quan, Ian McKenzie, Kayce Honey, Mattias Boon, Drago and Tin Jasinovic for keeping adult sports programs running smoothly.

The **Outdoor Tennis** programs run by Gayle and Gord Dobson at both David Lam Park and Stanley Park tennis courts have been successful this spring and summer. The children's **Indoor Tennis**, which runs in the gymnasium, continues to be popular during the fall, winter, and spring seasons.

The **Music** classes continue to do well, with our piano instructors Grace Ng, Ambre Rippon and Asheida, violin instructor Breigin McGurk, and our guitar instructor Justin Gorrie. Asheida our voice instructor, reported a growth in registration this year.

The **Art** classes registration has been low but we are rebuilding the programs with instructor Ian Forbes. We will be introducing some new art workshops this coming year.

The **Dance** classes at the Roundhouse continue to do well with African Dance instructor Jacky Essombe, Latin Funk instructor Gustavo Ferman, and Adult Ballet instructor Laura McNaught. In May and June, as part of the summer on the Turntable project, we introduced Swing Dance on the Turntable with instructor Gustavo Ferman. It was a tremendous success with more than 20 participants per class.

I would also like to take the opportunity to thank all of you. It has been a great experience and privilege working as the Acting Recreation Programmer during the past 6 months. I have gained valuable knowledge and it has been a pleasure to work with my colleagues, volunteers, Board and community members at the Roundhouse. You have all given me so much experience and shared so many great ideas.

Lastly, I would like to introduce and welcome Val Ferrar, who is the new Recreation Programmer II. I hope she will carry on the success of the programs – of course I am still around to assist her when needed.

## Volunteer Report

2013 has been yet another successful year for the Roundhouse Volunteer Program. Year to date we have a total of 6025 hours contributed from 180 volunteers, volunteering in various programs, special events, ushering in our theater and supporting Engine 374 and the pottery studio to name a

few. Our volunteers are professional, loyal and innovative; being responsive to the needs of the Roundhouse and interested in making the Roundhouse is the best place for the community.

Since developing our online registration system for volunteers our number of applicants has tripled, with an average of 20-30 people applying per month. In order to meet the demands of the community's interest I have developed a more streamlined intake process for volunteers, in which we do intake twice a year before our busy times (April and September) and have put together a Volunteer Interview team to assist with interviewing new applicants. I have trained eight volunteers on interview skills who then come in to help interview new applicants in what I call an interview-a-thon. New applicants must first attend a volunteer information session before being eligible to be interviewed. Our last session had 30 people attend and 25 sign up for an interview. The orientation session includes: history of the Roundhouse, overview of policies and procedures of volunteering with us, types of volunteer opportunities and outline of the work we do. I also show two videos from the Roundhouse Story project, which has proven to be a big success. People often comment on how they learned so much at the information session and have become even more excited to be part of what the Roundhouse is doing; the videos have really helped in creating that excitement and sharing our story with the public.

In April of 2013 I started the Roundhouse Documentation Team and Blog Team with support from our Communications Coordinator and a small amount of funding from the Board. Both teams have asked people for a year commitment and have outlined team expectations including output and goals of the teams. Those that have signed on were all very keen and excited to part of these new teams here at the Roundhouse.

The Blog team was started to allow the Roundhouse to have a blog to highlight various aspects of the Roundhouse. The key areas we identified for the bloggers to focus on are: Roundhouse history, recreation, arts and volunteerism. The team has both bloggers and editors, and each blogger is publishing a minimum of one article per month. The blog team is overseen by our Communications Coordinator who works with the volunteers on topics and timelines and I support the team on team development, creating policies and procedures for the team and offering feedback and support to our Communications Coordinator where needed. With the funding received from the board for this team we will be able to offer three writing workshops to support their development while also benefiting the Roundhouse blog output.

The Documentation team also started in April and in its short time has proven to be very successful. We have five photographers, and I just completed a second round of recruitment and have brought on 10 more. The photographers range in skill set though all of them have been producing amazing photographs for the Roundhouse. We host bi-monthly team meetings to allow them to come together as a team and offer feedback about their photographing experiences at the Roundhouse. We have also added in a learning component to the team meetings where each photographer brings two images on a flash drive to be reviewed by the group, offering them a chance to practice group critique and learn from one another. The team is very keen and dedicated and is producing amazing work for the Roundhouse. These photographs help in both our marketing needs and in developing a wonderful archive of the amazing things happening here. We were also given some funding for this team to host three workshops with a professional photographer to support team learning and development as well as be a perk to being part of the team. All photos are posted on the Roundhouse Flickr site: <http://www.flickr.com/photos/roundhousecc/sets>

2013 also saw another successful year for *Papergirl* Vancouver, a volunteer run art project that I started three years ago. This year I worked with a professional project manager who mentored me in project management to help the project grow in a sustainable manner, giving more responsibilities to volunteers with myself overseeing the process. This year we had 12 core volunteers doing things from social media, community outreach, artist's workshops, marketing, photography and

videography to name a few. These volunteers were all professionals in their respected areas and were able to enrich the project and drive it to new levels. *Papergirl* took approximately 1000 works of art this year, from poetry to watercolours to photography, from all levels of artists. We had 25 cyclists for our ride out day, which we did as part of the Stanley Park 125 celebrations. This project is a great example of how strong leadership, mentoring and support can go a long way; empowering community members to be actively engaged in the arts at a high level.

We have also worked hard to foster our relationship with Jan-Link, a local ESL school that sends us volunteers to help out with our special events and summer day camps. This relationship has proven to be mutually beneficial and we are grateful to have their support.

As the Roundhouse grows our volunteer programs funding for this area needs to be reviewed. We try and offer dinners for our team meetings as they often happen from 6-8:30pm as well as offering meals for longer volunteer shifts (special events such as Halloween Carnival, Easter Egg Hunt, Roundhouse Fundraiser). We have also provided our volunteer photographers with a volunteer vest, but do not have enough so we will need to purchase ten more. Though a small amount of funding was awarded to the Documentation team and Blog team this amount does not cover costs of food for meetings and other expenses such as the vests as mentioned above. For the reasons stated it is suggested that the Board review the Volunteer Program budget and increase it to allow more funding to support the various programs we run and for future program development.

## **Production Department Report 2012- 2013**

### **Overview**

The Production Department provides technical, practical, administrative and organizational support to the Partnerships, Special Events and Rental programs. In 2012/2013, over 450 events were produced in the Gerry Thorne Exhibition Hall, Turntable Plaza, and Performance Centre. As in previous years, most days featured at least one event, and sometimes two or even three events occurred on the same day.

### **Exhibits**

This year saw a significant step-up in the quality and complexity of the art exhibits in the exhibition hall, with video taking a central role in several of the larger exhibits. The addition of dedicated exhibit installation technicians has assisted in this transition, but it has on occasion proved to be a challenge with further investment required in the equipment and staff training used to manipulate and play back video.

### **Turntable Plaza**

The Turntable plaza and crane structure were available for use throughout the summer and played host to a number of events including aerial dance, wedding ceremonies, and the finale location for *Diwali*. A popular use of the Turntable for rentals was to play host to food trucks. Performances on the Turntable itself remain rare, partially due to unpredictable weather in Vancouver.

### **Facilities**

We have begun to replace the drapery in the performance centre, starting with the drapes that surround the stage area. The new equipment from *Kokoro Dance* that came in last year continues to make lighting logistics in the performance centre much easier than before.



The addition of the mezzanine meeting room has helped relieve some of the extremely high demand for small meeting spaces and especially helps with last minute room reshuffles.

### **Rentals**

Alongside the programs and special events described in separate reports, the Roundhouse hosted approximately 100 large room rentals, including weddings, conferences, fundraisers, trade shows, award ceremonies, lectures and parties. Some rental highlights of the year were the XYBoom conference for young people, the Social Media Awards ceremony, Yoga Rave New Year's Eve event and the Provincial Election.

### **Rental Sales**

Compared with the previous year (FY2012), there was a 1.52% increase in the overall rental revenue. The transfer of Jazz Fest from partnership to regular rental contributed to the slight increase. FY 2013 was a bit challenging for the PT. We had to pay retroactively the mandatory fees for music royalties to *Re:Sound*. This was cushioned, however, by a decrease in production expenses by 5.48% as compared to last year.

### **Staffing**

Alongside the three full-time and one part-time staff members, the events are run by a group of 20 auxiliary technicians and front-of-house staff. Staff turnover was reasonably high this year with many of our regular technicians and front-of-house staff moving on to permanent positions at other venues in Vancouver or leaving Vancouver altogether.

We completed an all staff training day in which we discussed new ways to communicate with the staff and ways for the staff to communicate with each other as they frequently do not cross over in meaningful ways. This session was very useful and we are working on hosting the production staff calendar centrally on the Roundhouse website as well as sending emails with "potted" versions of the production schedules to the staff in advance.

The production staff also updated their First Aid qualifications this year in a group session arranged with *Actsafte*.

### **Next Year**

Next year we intend to continue improving our communication systems with the auxiliary staff. Our training priorities are to arrange for our technical staff to be certified in the use of the scissor lift and to concentrate more on video and projection, particularly for the exhibits. With the transition from HST to GST, we expect an increase in rentals in the coming year.

## **Communications Report**

This was Hanne Lene Dalglish's second year as the Communications Coordinator for the Roundhouse.

### **Website Redesign**

With the Board approved budget of \$10,500, *Hey Shauna!* was hired and started designing the new Roundhouse website in July 2012. Designs were presented to Board, staff, and members of the public for feedback, most of which was incorporated into the final design. The design was settled in September 2012, development continued until the end of November, with the website going live on

December 18, 2012. We have kept *Hey Shauna!* on an annual retainer in order to maintain our website, update coding, and handle emergencies.

Feedback has been positive and supports the reasons chosen to build a new website: making our extensive and varied information easy to search and find answers, and creating a visually exciting site that invites interaction.

"I haven't been on the RH website for a while, but just was - it looks great - beautiful colours. I even found stuff I needed to easily - now that's a first. Both the design and the functioning are great, based on a couple of minutes of using it. Nice work!"

– CP, February 2012

From January to June 2013, we have been working with *Hey Shauna!* to identify areas for improvement, have added a robust anti-spam plug-in, modifications to the blog, and a mobile site slide menu,

The website redesign and build came in under budget. We spent a little over \$9,000. The website is subject to depreciate in five years, which means that the Board should assess the website in the 2016 - 2017 fiscal year.

### **Website Analytics**

For a few Roundhouse website analytics, please refer to the communications committee report. With the communications committee, we will be looking at creating a more robust report card for the website once we establish key goals.

### **Social Media**

Currently, we have the following active social media channels: Facebook, Twitter, Flickr, Issuu. Less active are Pinterest, LinkedIn, YouTube, Google+.

Facebook saw a growth from 934 Likes (June 2012) to 1740 Likes (June 2013) or 86% growth. Demographics indicate females account for 66% of users, and males account for 30%. On Twitter, we had 3,268 followers as of June 27, 2013. With 2,178 in June 2012, we increased our followers by 1,090 or 68%.

Issuu.com (which hosts the online version of program guides):  
Spring/Summer 2013 program guide – 7,560 (37,896)\* impressions  
Winter 2013 program guide – 10,798 (30,357)\* impressions  
Fall 2012 program guide – 30,587 (28,633)\* impressions  
*\*figures in parentheses are the 2011-2012 figures for comparison*

The dramatic difference seen on Issuu.com pre-new website (just under 2K increase for Fall 2012) and post-new website (20-30K less views for Winter & Spring/Summer2013) could be attributable to the new website having the program information easily accessible on our new website thus not requiring the information to be read via our online magazine viewer. We shall see how this continues to track.

### **Program Guide**

The program guide continues to be a major vehicle for Roundhouse program and event information dissemination. Published three times a year, it is distributed in the centre and locally. All information is uploaded to the new website: program, event, and residency pages are the main pages updated.

### **Communications Intern**

Jacqueline Steuart was hired as our summer Communications Intern. A student of Douglas College, she spent 180 hours assisting the Communications Coordinator. She created a style guide for the program guide, copyedited the guide, as well as wrote initial blog posts for the new blog, plus numerous other administrative duties. The summer internship is a valuable addition, allowing extra projects to be completed.

### **Blog and Documentation Teams**

Please refer to the Volunteer Coordinator's report for details about establishing these two volunteer teams in April 2013.

The documentation team was established to take photos of our various events and programs with the purpose to create content for our promotional publications (online and print), to connect to the community via visual storytelling, and to archive our events. Their photographs are professional and compelling, and can be found at [www.flickr.com/roundhousecc](http://www.flickr.com/roundhousecc).

The blog team publishes a short weekly blog on our website [www.roundhouse.ca/blog](http://www.roundhouse.ca/blog). The purpose of the blog is to connect with the community, expanding on our programs and events in a thoughtful and compelling manner. Consisting of writers and editors, the blog team writes articles covering a variety of subjects pulled from the program guide including arts, history, volunteers, and recreation. The team is enthusiastic and loves to share the varied activities at the Roundhouse.

### **Future Endeavours**

The website and our social media channels are hungry beasts and require constant feeding. To this end, Volunteer Coordinator, Michele Mateus, will be helping to create a volunteer Social Media Team to support a consistent presence online. Particularly, they will be helping to publish our revamped e-news. Media outreach continues to be a key area to improve upon. The communications committee has further plans to build on the Communications role.

Particular thanks to the communications committee members: Wendy Soobis, Debra Walley and Sarah Muff.

Respectfully submitted,

#### *Program Staff:*

Mattias Boon, Community Youth Worker  
Catherine Crough, Community Recreation Programmer  
Hanne Lene Dalgleish, Communications Coordinator  
Matt Frankish, Technical Director / Production Manager  
Diana Guenther, Community Youth Worker  
Marie Lopes, Arts Programmer,  
Roy Liu, Program Assistant III, Community Special Events  
Brenda Racanelli, Arts Programmer,  
Kathryn Sweetapple, Community Recreation Programmer  
Diana VanderVeen, Seniors Worker,  
Michele Mateus, Volunteer Coordinator.