



The Roundhouse Community Arts and Recreation Centre – Member Room Use Policy

1. Roundhouse members can drop in and use an available room designated for members use for a MAXIMUM OF 2 CONSECUTIVE HOURS PER DAY.
 - 1.1. There is a fee for the first hour, and the second hour, or portion thereof, is free.
 - 1.2. The use of the room after the first hour is subject to the availability of the room.
 - 1.3. For the use of the Piano Practice Room, there is a fee for the first hour, and an additional fee for the second hour, or portion thereof.
2. Designated rooms for member-use are:
 - 2.1. Rooms A, B, and C
 - 2.2. the Dance Studio
 - 2.3. the Multimedia Room
 - 2.4. the Board Room
 - 2.5. the Music Room
 - 2.6. the Piano Practice Room
 - 2.7. the Arts & Crafts Room
3. A room cannot be reserved in advance. Use is on a first-come, first-served basis.
4. Room use is limited to three persons only. Use by four or more persons is considered a rental.

5. To use a room, a member must have or sign up for a OneCard and hand it in at the front desk before using a room.
6. The following conditions apply to member room use:
 - 6.1. Roundhouse staff do not provide or set up equipment.
 - 6.2. Member room use must not disturb or conflict with other programming or rentals.
 - 6.3. Users will be responsible for the financial cost of replacing any equipment that is lost, or the cost of repairing any damage.
 - 6.4. Users cannot leave or store materials or artwork in the Roundhouse.
 - 6.5. Users must leave the room clean and organized the way they found it.
 - 6.6. The room is to be vacated at least 30 minutes before the Roundhouse closes.
 - 6.7. Use of a room must conform to the Vancouver Park Board Safe Access for Everyone Policy.
 - 6.8. Member-use rooms cannot be used for the purposes of financial gain, to provide instruction, to establish or promote outside activities or programs, or to hold large group meetings. Room use is for activities such as rehearsals, studying, or small meetings.
 - 6.9. The Roundhouse staff reserves the right to ask patrons to vacate a room if the above regulations are not met, or if the staff has any unforeseen or emergency need for programming the room.
7. Failure to comply with this policy or to follow directions given by Roundhouse staff will result in immediate loss of access to Roundhouse rooms and may lead to cancellation

or suspension of room use in the future.

8. The Roundhouse common areas (the Mezzanine, the Foyer, the Great Hall, and the Exhibition Hall) are for all patrons to use during Roundhouse open hours. The Mezzanine is designated as a Quiet Area where patrons are requested to turn off the sound on their electronic devices and to keep activity noise to a minimum.